

**BOARD OF EDUCATION
CITY OF LONG BRANCH
NEW JERSEY**

MINUTES

JULY 23, 2013

The Agenda Meeting of the Long Branch Board of Education was held at 540 Broadway, Long Branch, New Jersey.

The meeting was called to order by Mrs. Beams, Board President, at 7:00 P.M.

A. ROLL CALL

Mrs. Beams - President
Mr. Parnell - Vice President
Mrs. George - absent

Mrs. Perez
Mr. Grant
Mrs. Critelli

Mr. Dangler
Mr. Zambrano
Mr. Menkin

Administrator's Present

Mr. Salvatore
Mr. Freeman

Mr. Genovese
Ms. Dudick

Mrs. Valenti

A-1. STATEMENT OF THE MANNER OF NOTIFICATION OF THE MEETING

Peter E. Genovese III, RSBO, QPA, School Business Administrator/Board Secretary stated adequate notice of the meeting of the Long Branch Board of Education has been provided by a Schedule of Public Meetings published in the Atlanticville and the Asbury Park Press. He further stated a Schedule of Public Meetings has been posted in the Board of Education Office and the Office of the City Clerk, Long Branch, New Jersey.

Mr. Genovese made the following announcement: Fire exits are located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

A-2. OBJECTIONS, IF ANY, TO THE VALIDITY OF THE MEETING

Mr. Genovese stated that the objecting member must give supporting reasons.

B. FLAG SALUTE AND PLEDGE OF ALLEGIANCE

Mrs. Beams, Board President, saluted the flag and led the Pledge of Allegiance.

C-1. STATEMENT TO THE PUBLIC

Mrs. Beams made the following announcement: Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board committee. The members of the Board committee work with the administration and Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting.

C-1. STATEMENT TO THE PUBLIC (continued)

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. The Board will not respond to questions during the public participation portion of this meeting involving the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific, prospective or current employee.

Mr. Parnell mentioned to the Board that Mrs. George underwent successful hip surgery and she is recuperating nicely.

Mrs. Beams updated the Board regarding action plans for the various committees stating that she would like to have all of the goals set prior to the August Board meeting.

Mrs. Perez expressed concern with the timeframe for goal setting since the committees meet every other month.

Mr. Salvatore stated he would schedule all 6 committee meetings prior to the August Board meeting so that each committee can set their specific goals.

C-2. OPPORTUNITY TO ADDRESS THE BOARD RELATING TO AGENDA ITEMS

D. APPROVAL OF MINUTES

I entertain a motion that the Board approve the following minutes:

- Agenda Meeting minutes of May 21, 2013
- Regular Meeting minutes of May 22, 2013
- Agenda Meeting minutes of June 18, 2013
- Regular Meeting minutes of June 19, 2013
- Board Retreat Meeting minutes of July 2, 2013

D-1. APPROVAL OF MINUTES - NEGOTIATIONS

- Executive Session minutes of May 21, 2013
- Executive Session minutes of June 18, 2013

D-2. APPROVAL OF MINUTES – EXCLUDING NEGOTIATION ITEMS

- Executive Session minutes of May 21, 2013
- Executive Session minutes of June 18, 2013

E. SECRETARY'S REPORT

1. BUDGET TRANSFER REPORTS – FY13 JUNE TRANSFERS

I entertain a motion that the Board approve the following Budget Transfer Resolution (which will be labeled **APPENDIX A** and made part of the permanent minutes upon Board approval).

RESOLUTION

WHEREAS N.J.A.C. 6A:23A-16.10 "Budgetary Controls and Overexpenditure of Funds" states a "district Board of Education or Charter School Board of Trustees shall implement controls over budgeted revenues and appropriations and shall not approve any obligation or payment in excess of the amount appropriated by the district Board of Education in the line item pursuant to N.J.S.A. 18A:22-8.1".

NOW, THEREFORE BE IT RESOLVED that the attached line item transfer FY13 June Transfers as listed be approved for the months ending June 30, 2013.

Peter E. Genovese III, RSBO, QPA
School Business Administrator / Board Secretary

Ayes:

Nays:

Absent:

Date: July 24, 2013

2. BOARD SECRETARY'S REPORTS – JUNE 30, 2013

I entertain a motion that the Board approve the Board Secretary's Reports for the months ending June 30, 2013 (which will be labeled **APPENDIX B** and made part of the permanent minutes upon Board approval).

3. REPORTS OF THE TREASURER – JUNE 30, 2013

I entertain a motion that the Board approve the Report of the Treasurer for the months ending June 30, 2013 (which will be labeled **APPENDIX C** and made part of the permanent minutes upon Board approval).

4. MONTHLY CERTIFICATION OF SCHOOL BUSINESS ADMINISTRATOR/ BOARD SECRETARY

Pursuant to N.J.A.C. 6A:23A-16.10(c)(3), I certify that as of the June 30, 2013 and Board Secretary's Reports, no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a).

Peter E. Genovese, III, RSBO, QPA
School Business Administrator/Board Secretary

E. **SECRETARY'S REPORT (continued)**

5. **MONTHLY CERTIFICATION OF BOARD OF EDUCATION**

I entertain a motion that the Board approve the following Resolution.

RESOLUTION

BE IT RESOLVED, that pursuant to N.J.A.C. 6A:23A-16.10(c)(4), we, the Members of the Board of Education, after a review of the Board Secretary's and Treasurer's Monthly Financial Reports and upon consultation with the appropriate district officials, certify that to the best of our knowledge that as of June 30, 2013 no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Peter E. Genovese III, RSBO, QPA
School Business Administrator / Board Secretary

Ayes:

Nays:

Absent

Date: July 24, 2013

6. **BILLS AND CLAIMS – JUNE 20 – 28, 2013 AND JULY 1 – 24, 2013**

I entertain a motion that the Board approve the June 20 – 28, 2013 and July 1 – 24, 2013 bills and claims (which will be labeled **APPENDIX D** and made part of the permanent minutes upon Board approval).

7. **RECONCILIATION MONTHLY OPERATING REPORT – SODEXO – JUNE 30, 2013**

I entertain a motion that the Board approve the monthly operating report for the Sodexo Corporation, Food Service Management Company for the Long Branch School District for June 30, 2013 (which will be labeled **APPENDIX E** and made part of the permanent minutes upon Board approval).

8. **ATHLETIC FUND & ELEMENTARY SCHOOLS, MIDDLE SCHOOL & HIGH SCHOOL STUDENT FUNDS AS OF JUNE 30, 2013**

I entertain a motion that the Board approve the monthly reports for the Athletic Fund, the Elementary Schools, Middle School, and High School Student Funds as of June 30, 2013 (which will be labeled **APPENDIX F** and made part of the permanent minutes upon Board approval).

F. GENERAL ITEMS

Mr. Salvatore reviewed the Agenda with the Board.

1. APPROVAL TO AWARD CONTRACT FOR REPLACEMENT OF AIR CONDITIONING SYSTEM AT THE AMERIGO A. ANASTASIA SCHOOL

RESOLUTION

WHEREAS, on or about July 5, 2013, the Amerigo A. Anastasia School lost one (1) of three (3) phases of power coming into the facility, and,

WHEREAS, this power degradation caused substantial damage to the air conditioning system, elevator and fire security panel forcing the school to be closed and students to be relocated to other facilities for summer camp, and,

WHEREAS, an emergency purchase order was required to repair the air conditioning system in the amount of \$98,466, and

WHEREAS, said notice was given to and permission received from the Executive County Superintendent,

NOW THEREFORE BE IT RESOLVED, that the Long Branch Board of Education ratify the award of contract for the replacement of the compressor and all of its components necessary to install the air conditioning system as permitted under 18A:18A-7.

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

Mr. Salvatore briefed the Board regarding the problem at the Amerigo A. Anastasia School, explaining that the relocating of the students to the Middle School went very smoothly. He stated that after consultation with several engineers supplied by Zurich, our insurance carrier, they concluded there was no way to prevent this type of problem. However, the administration will begin to look at redundancy measures in each school to help mitigate these issues in the future.

2. APPROVAL TO SUBMIT CONTRACT MODIFICATION FOR FY13 SCHOOL BASED YOUTH SERVICES PROGRAM

I recommend the Board ratify the contract modification in the amount of \$2,300 for supplies from New Jersey Division of Prevention and Community Partnerships for the School Based Youth Service Program to be utilized by June 30, 2013.

F. **GENERAL ITEMS (continued)**

3. **APPROVAL TO SUBMIT GRANT FROM THE NEW JERSEY DIVISION OF PREVENTION AND COMMUNITY PARTNERSHIPS**

I recommend the Board ratify the submission of the SBYS/Parent Linking Program grant from the Division of Prevention and Community Partnerships in the amount of \$447,287 for the period July 1, 2013 to June 30, 2014.

I recommend the Board authorize **Kevin Carey**, Funded Grants Supervisor, to serve as the district's contact person for the above actions.

I further recommend that **Michael Salvatore**, Superintendent of Schools, be designated the Board's representative to implement the above actions.

4. **APPROVAL TO ACCEPT FY2014 WORKFORCE INVESTMENT ACT FUNDING**

I recommend the Board accept the FY2014 Workforce Investment Act (WIA) funding for youth programs in the amount of \$98,097.00.

I recommend the Board authorize **Kevin Carey**, Funded Grants Supervisor, to serve as the district's contact person for the above actions.

I further recommend that **Michael Salvatore**, Superintendent of Schools, be designated the Board's representative to implement the above actions.

5. **APPROVAL TO PARTICIPATE IN COORDINATED TRANSPORTATION SERVICES WITH MONMOUTH-OCEAN EDUCATIONAL SERVICES COMMISSION**

I recommend the Board approve the participation in coordinated transportation services with Monmouth Ocean Education Services Commission (MOESC) from July 1, 2013 – June 30, 2018 at a rate of 5% for administrative cost.

6. **APPROVAL TO ACCEPT EDUCATION JOBS FUND MONEY**

I recommend the Board accept the final installment of Education Jobs Fund money as required by the New Jersey Department of Education in the amount of \$3,463 for FY2013.

7. **APPROVAL TO SUBMIT SECURITY DRILL STATEMENT OF ASSURANCE TO THE COUNTY OFFICE**

I recommend the Board approve the submission of the security drill statement of assurance due annually to the Monmouth County Department of Education for FY13.

Mr. Salvatore – The Prosecutor applied for grant money for pilot schools to use a panic button in case of a threatening situation within the school. Long Branch, unbeknownst to the administration and the City, was chosen to be one of those pilot schools. What this allows a staff member to do is if there were an emergency in a school such as a shooter, the staff member could push the panic button which would automatically cut into the police frequencies and alert them of the situation at the school. One concern is that if several people were to activate the panic button at the same time, the police frequency would be interrupted for several seconds and this could possibly cause a communication problem. But since it is free to the district out side of a couple of hundred dollar cost for setting this up on our fiber, we are going to try it out.

F. **GENERAL ITEMS (continued)**

8. **APPROVAL OF RENEWAL OF COMMODITY RESALE AGREEMENT WITH MONMOUTH COUNTY**

I recommend the Board approve the renewal of the commodity resale agreement with Monmouth County for the period of September 30, 2013 through September 30, 2018.

9. **APPROVAL TO COMPLETE AND SUBMIT THE FY2014 IDEA CONSOLIDATED FORMULA GRANT AWARD**

I recommend the Board approve the completion and submission of the FY2014 IDEA Consolidated Formula Grant Award. The 2014 allocations are as follows:

1. Basic - \$1,370,383 (Non-Public Portion; \$60,136)
2. Preschool - \$39,360
3. Program Duration – July 1, 2013 – June 30, 2014

I recommend the Board authorize **Josette Nogueira**, Director of Pupil Personnel Services, to serve as the district's contact person for the above actions.

I further recommend that **Michael Salvatore**, Superintendent of Schools, be designated the Board's representative to implement the above actions.

10. **POLICY COMMITTEE MEETING – SECOND & FINAL READING**

The following items were agreed upon by the consensus of the Policy Committee and are recommended for the second and final reading to the full Board for approval.

6000- Finances

Policy 6480

Purchase of Food Supplies

Policy 6472

Tuition Assistance

Mr. Salvatore asked Ms. Dudick to explain the tuition re-imbursement policy.

Ms. Dudick - Tuition re-imbursement for staff members will only be approved in the area of education and within the area of the employees work related responsibilities. This will further align our policy to statute.

11. **APPROVAL TO RENEW SODEXO'S FOOD SERVICES CONTRACT FOR FY2014**

I recommend the Board renew the contract with Sodexo for the 2013/2014 school year with a base guarantee of \$265,678.49, general and administrative charge of \$.1269 and a management fee of \$.0793, which represents a 1% increase.

12. **APPROVAL TO REJECT DISTRICT WIDE FENCE BID**

I recommend the Board reject the only district wide fence bid received in the amount of \$96,300 as it exceeds the budgetary expectations.

13. **APPROVAL TO ACCEPT DISTRICT WIDE CAMERA BID**

I recommend the Board approve the bid of Advanced Video Surveillance in the amount of \$113,417 for district wide cameras.

F. GENERAL ITEMS (continued)

14. STUDENT ACCIDENT INSURANCE 2013-2014

I recommend the Board approve Bollinger Insurance for student accident insurance for the period covering August 1, 2013 through July 31, 2014 at a cost of \$247,282.

Mr. Salvatore – I'm disappointed in the quote we received this year for the renewal of our student accident insurance. This past year our claims have escalated to approximately 39, most of which were athletic related injuries and the anticipated cost to service these claims far exceeds the premium paid to the current carrier. This years premium is approximately \$145,000 and has a \$500 deductible. Next years premium is \$100,000 more and we are looking at a \$1,000 deductible.

G. PERSONNEL ACTION

15. CERTIFIED STAFF

I recommend the Board approve/ratify the appointment of the following named individuals who constitutes a careful selection and screening of applicants and is hereby recommended for an employment contract contingent upon the successful completion of their degree program, New Jersey Department of Education certification requirements, Federal NCLB Highly Qualified Teacher requirements, a criminal history clearance and the successful completion of a medical examination as required by the Board of Education. This initial appointment may be changed as District needs develop: Effective Date: September 1, 2013

MEGAN FARREL

Elementary Teacher
Gregory School
BA, Step 1
\$46,500

Education: Georgian Court University

Certification: Elementary Grades K-5, Teacher of Elementary with Mathematics

Specialization: in Grades 5-8

Replaces: J. Scamorza (Resigned)

(Acct#:15-120-100-101-00-007-00)(UPC#:0785-07-GIFTD-TEACHR)

MEREDITH FLEMING

Elementary Teacher
Gregory School
MA, Step 1
\$50,000

Education: Rutgers University

Certification: Elementary K-5, Teacher of Preschool through Grade 3

Replaces: C. Mauro (Re-assigned)

(Acct#:15-120-100-101-00-007-00) (UPC#:0981-07-GIFTED-TEACHR)

G. PERSONNEL ACTION (continued)

15. CERTIFIED STAFF (continued)

KELLI FRANK

Math Teacher
High School
BA, Step 1
\$46,500

Education: Newberry College

Certification: Mathematics

Replaces: J. Struble (Resigned)

(Acct#:15-140-100-101-00-001-00)(UPC#:0075-01-MATHC-TEACHR)

KRISTIN GAUL

Elementary Teacher
Lenna W. Conrow School
BA, Step 1
\$46,500

Education: Monmouth University

Certification: Elementary K-5, Teacher of Preschool through Grade 3

Teacher of Students with Disabilities

Replaces: C. Lichtenau (Re-assigned)

(Acct#:11-105-100-101-00-004-00) (UPC#:0741-08-SEAUT-TEACHR)

VADE HANLON

Social Studies Teacher
Middle School
BA, Step 1
\$46,500

Education: Monmouth University

Certification: Teacher of Elementary, Teacher of Elementary with Social Studies

Specialization 5-8

Replaces: J. Sanders (Resigned)

(Acct#:15-130-100-101-00-002-00) (UPC#:1096-02-SOCST-TEACHR)

ELIZABETH HERZOG

Math Teacher
Middle School
BA, Step 1
\$46,500

Education: Millersville University

Certification: Teacher of Mathematics

Replaces: D. Tranchina (Resigned)

(Acct#:15-130-100-101-00-002-00) (UPC#0246-02-MATHC-TEACHR)

LYN-ANNE KLINGA

Elementary Teacher
Gregory School
BA, Step 3
\$49,395

Education: Kean University

Certification: Elementary Teacher, Teacher of Preschool through Grade 3

Teacher of Students with Disabilities

Replaces: M. Herod (Resigned)

(Acct#:15-214-100-101-00-007-00)(UPC#:0641-07-SEAUT-TEACHR)

G. PERSONNEL ACTION (continued)

15. CERTIFIED STAFF (continued)

ALEXSANDRA LITOWSKY

Biology Teacher
Alternative School
BA, Step 1
\$46,500

Education: Montclair State University
Certification: Teacher of Biological Sciences
Replaces: Antonio Lombardo (Resigned)
(Acct#:15-140-100-101-00-001-00) (UPC#:0158-01-HSACH-TEACHR)

ROBERT LUEHMAN

Elementary Teacher
Audrey W. Clark School
BA, Step 3
\$49,395

Education: Fort Lewis College
Certification: Teacher of English as Second Language, Elementary Teacher
Replaces: S. Tucker (Retired)
(Acct#:15-120-100-101-00-006-00) (UPC#:0602-06-SCITC-TEACHR)

CHRISTIE MANZELLA

Math Teacher
Middle School
BA, Step 1
\$46,500

Education: Iona University
Certification: Teacher of Mathematics
Replaces: M. Cappiello (Resigned)
(Acct#15-130-100-101-00-002-00) (UPC#0270-02-MSG6-TEACHR)

MEGAN MAZZA

Elementary School
Anastasia School
BA, Step 1
\$46,500

Education: Monmouth University
Certification: Teacher of Pre-School through Grade 3, Students with Disabilities
Replaces: D. Eig
(Acct#:15-120-100-101-00-003-00)(UPC#:0415-03-SERSR-TEACHR)

CAITLIN MCGRATH

Social Studies Teacher
High School
BA, Step 1
\$46,500

Education: The College of New Jersey
Certification: Teacher of Social Studies
Replaces: new/replaces physics
(Acct#15-140-100-101-00-001-00) (UPC#1135-01-SOCST-TEACHR)

G. PERSONNEL ACTION (continued)

15. CERTIFIED STAFF (continued)

MICHAEL MCLAUGHLIN

Elementary School
Gregory School
MA, Step 1
\$50,000

Education: LaSalle University

Certification: Elementary Teacher K-6, Teacher of Students with Disabilities

Replaces: A. Collins (Re-assigned)

(Acct#:15-120-100-101-00-007-00) (UPC#:0978-07-METRO-TEACHR)

ANGELA NAPOLI-VINCENT

Special Education
Middle School
MA, Step 3
\$52,935

Education: Monmouth University

Certification: Teacher of the Handicapped, Elementary Teacher

Replaces:

(Acct#:15-213-100-101-00-002-00)(UPC#:0290-02-SELDI-TEACHR)

LAURA OLIVEIRA

Elementary School
Audrey W. Clark
MA, Step 3
\$52,935

Education: College of Notre Dame, University of Maryland

Certification: Teacher of Students with Disabilities, Elementary K-5

Replaces: Other

(Acct#:15-120-100-101-00-006-00)(UPC#:0601-06-SCITC-TEACHR)

NORA O'NEILL

Social Studies Teacher
High School
BA, Step 1
\$46,500

Education: Georgian Court University

Certification: Teacher of Social Studies, Teacher of Students with Disabilities

Replaces: J. Howard (Re-assigned)

(Acct#: 15-140-100-101-00-001-00)(UPC#:0168-01-SOCST-TEACHR)

AIMEE STALEY

Elementary School
Gregory
BA, Step 1
\$46,500

Education: Monmouth University

Certification: Elementary Teacher K-5

Replaces: L. Iandoli (Re-assigned)

(Acct#:15-110-100-101-00-007-00) (UPC#:0658-07-METRK-TEACHR)

G. PERSONNEL ACTION (continued)

15. CERTIFIED STAFF (continued)

MARIYSA STECZ

Special Education
High School
BA, Step 4
\$52,465

Education: Georgian Court University

Certification: Elementary K-5, Elementary with Subject Matter Specialization:
Language Arts/Literacy Specialization in Grades 5-8

Replaces: New Class

(Acct#:15-213-100-101-00-001-00)(UPC#:1136-01-SEAUT-TEACHR)

DANIELLE TARALLO

Social Studies Teacher
High School
BA, Step 1
\$46,500

Education: Ramapo College of New Jersey

Certification: Teacher of Social Studies, Teacher of Students with Disabilities

Replaces: R. Costa (Retired)

(Acct#:15-140-100-101-00-001-00) (UPC#:0131-01-SOCST-TEACHR)

BENJAMIN WOOLLEY

Elementary Teacher
Anastasia School
BA, Step 1
\$46,500

Education: Wake Forest University

Certification: Elementary K-5

Replaces: M. Taylor (Medical Leave)

(Acct#:15-120-100-101-00-003-00)(UPC#:0392-03-MAREV-TEACHR)

Mr. Salvatore explained the process used for the hiring of staff members, stating that there were 108 interviews for the positions the administration would like to fill. He further stated that there may still be 1 or 2 open positions after the meeting tomorrow night.

Mrs. Perez – What are we doing with respect to the physics teacher?

Mr. Salvatore – We do not have enough enrollment to justify replacing the second physics teacher.

16. RETIREMENT

I recommend the Board accept with regret and best wishes the retirement of the following individuals:

MARY HAUSER, Morris Avenue School, nurse, effective June 30, 2014. Mrs. Hauser has a total of twenty-five (25) years and six (6) months of service.

G. PERSONNEL ACTION (continued)

16. RETIREMENT (continued)

SUSIE TUCKER, West End School teacher, effective July 1, 2013. Mrs. Tucker has a total of nineteen (19) years of service.

17. RESIGNATION – CONTRACTUAL EMPLOYEE

I recommend the Board accept the resignation of the following individuals:

NOEMI TORRES, Middle School secretary, effective July 2, 2013.

JERMAINE FELDMAN, district custodian.

18. STIPEND APPOINTMENTS - 2012-2013 SCHOOL YEAR

I recommend the Board ratify the following stipend position for the 2012-2013 school year:

Class Advisor- Grade 11
Colleen Alcott

\$2,804

Mr. Salvatore explained to the Board that Colleen Alcott has performed all of the responsibilities associated with the Grade 11 class advisor this past school year however since she was never placed on a Board agenda she has not received payment for these services.

19. STIPEND APPOINTMENTS – SUMMER, 2013

I recommend the Board approve/ratify the following stipend position for Summer, 2013:

Summer Evaluations and Extended School Year Related Services

Social Worker

Samilia Sam-Ghartey

\$63.86/hr.

20. STIPEND APPOINTMENTS - 2013-2014 SCHOOL YEAR

I recommend the Board approve/ratify the stipend positions for the 2013-2014 school year as listed on **(APPENDIX G)**.

21. APPROVAL OF FY 2014 INTER-LOCAL SERVICES AGREEMENT FOR SECRETARIAL SERVICES WITH ALLENHURST BOARD OF EDUCATION

I recommend the Board approve through the inter-local services agreement with Allenhurst, \$1,076.00 for Susan Zambrano to provide secretarial services. These services will be paid for by the Allenhurst Board of Education.

22. STAFF TRANSFERS

I recommend the Board approve the staff transfers for the 2013-2014 school year as listed on **(APPENDIX H)**.

Mr. Salvatore – We have re-organized Pupil Personnel Services. By having the case managers, child study team members and all other support staff members report to Pupil Personnel for their assignments, this will create better oversight. Additionally by having case managers, service providers and evaluation teams we can balance the load, create better efficiencies and target our resources more effectively for our students.

G. PERSONNEL ACTION (continued)

23. CHANGE OF TRAINING LEVEL

I recommend the Board approve a change of training level for the following individuals, effective: September 1, 2013

LAUREN RIZZO, Gregory School teacher, to move from BA to MA level on teachers' salary guide.

NIKOLAS GREENWOOD, Gregory School teacher, to move from BA +30 to MA on teachers' salary guide.

24. FAMILY/MEDICAL LEAVE OF ABSENCES

I recommend the Board approve/ratify the family/medical leave of absences as listed on **(APPENDIX I)**.

25. ATTENDANCE AT CONFERENCES / MEETINGS

I recommend the Board approve the attendance of the staff member indicated on the attached list at the conference indicated **(APPENDIX J)**.

Mr. Salvatore – The principals and Leadership Team received extensive training on the new evaluation process. For the past year we discussed how teacher evaluations will work with respect to tenured and non tenured staff members as well as principal evaluations which are tied very closely to the teacher evaluations and their performance.

Mrs. Critelli – Will there be tenure observations?

Mr. Salvatore – Yes.

Mr. Zambrano – With the new process will we still be evaluating the teachers around October 15th?

Mr. Salvatore – Yes, most of the current time lines will remain the same.

Another question arose as to what happens when a teacher loses their tenure?

Mr. Salvatore – Right now it is not clear as to what will take place, but generally when you file charges you are looking to remove that person's certification.

26. SUBSTITUTE TEACHERS

I recommend the Board approve the following substitute teachers:

Kelly Booth
Michelle Borghese
Claudia Giron
Louis Jakub
Mary Patricia Krueger
April Matera

Gilda Niro
Heidi Ross
Jerett Sanderson
Kimberly Vigilotti
Mary Whitehill

G. PERSONNEL ACTION (continued)

27. SUBSTITUTE INSTRUCTIONAL ASSISTANTS

I recommend the Board approve the following substitute instructional assistants:

Barbara Gianguzzi
Emmanuel Itzol
Jerett Sanderson

Dawn VanBrunt
Dorthia Johnson
Desirea Medina

28. SUBSTITUTE BUS AIDE

I recommend the Board approve the following substitute bus aide:

Okisha Anderson

29. SUBSTITUTE CORRIDOR AIDE/SAFE SCHOOL ENV. PERSONS

I recommend the Board approve the following substitute corridor aide/safe school environment persons:

Kelly Booth

Emanuel Itzol

30. SUBSTITUTE SCHOOL NURSES

I recommend the Board approve the following substitute school nurses:

Patricia Stasse

31. SUBSTITUTE SECRETARIES

I recommend the Board approve the following substitute secretaries:

Okisha Anderson

Desirea Medina

Dawn VanBrunt

H. STUDENT ACTION

32. APPROVAL OF MONTHLY HIB REPORT P.L. 2010. c. 122 (A-3466)

I recommend the Board approve the monthly report as required by statute.

Mr. Salvatore – There were 3 incidents reported for the month of July, 2013, 2 of which were confirmed; 1 reported at the High School with 1 confirmed; 1 reported at the Middle School with 0 confirmed and 1 reported at the Alternative Program with 1 confirmed. All other schools had no reported HIB investigations.

Mr. Salvatore also explained the use of weekly lessons to students when a HIB incident takes place. He stated that these lessons are designed to empower students to know how to take action to report incidents.

H. STUDENT ACTION (continued)

33. APPROVAL OF CONTRACT – POWER PLAY PEDIATRIC THERAPY CENTER, LLC

I recommend the Board approve the contract with Power Play Pediatric Therapy Center, LLC for Occupational Therapy related services per student IEP's as indicated:

30 hours per wk at \$85.00 per hour (contract period: July 8, 2013 - August 8, 2013)

35 hours per wk at \$85.00 per hour (contract period: September 1, 2013 - June 30, 2014)

34. APPROVAL OF CONTRACT – DE MONTE THERAPY SERVICES, LLC

I recommend the Board approve the contract with DeMonte Therapy Services, LLC for Physical Therapy related services per student IEP's as indicated:

12 hours per wk at \$85.00 per hour. The contract period will be for July 1, 2013 through August 31, 2013.

30 hours per wk at \$85.00 per hour. The contract period will be for the 2013 – 2014 school year

35. SBYSP MEDICAL AND PSYCHOLOGICAL SUPERVISION CONTRACTUAL SERVICES

I recommend the Board approve contractual services for the School Based Youth Services Program as follows:

Dr. Richard Reutter, to provide medical supervision to the School Based Youth Services Nurse Practitioner and direct primary care to our students for a total of six hours per week. The cost, \$17,098, paid as a monthly fee of \$1,709.80, will cover the period of September 9, 2013 through June 20, 2014.

Brad Madreperl, LCSW, to provide clinical supervision to the School Based Youth Services social work staff for a total of four hours per month. His fee is \$65 per hour, not to exceed \$2,080, to cover the period of October 3, 2013 through June 5, 2014.

36. PUPIL PERSONNEL SERVICES CONSULTANTS

I recommend the Board approve approve the following Pupil Personnel Services consultant for the 2013 – 2014 school year:

Aida I. Pereira, M.A., SLP-CCC

Monolingual Speech – Language Evaluation	\$350.00
Bilingual Speech – Language Evaluation	\$450.00
Attendance at meetings	\$65/hr.
Consultation Fees	\$75/hr

H. STUDENT ACTION (continued)

37. APPROVAL FOR MOESC TO PROVIDE SPEECH THERAPIST SERVICES

I recommend the Board approve Monmouth-Ocean Educational Services Commission (MOESC) to provide a speech therapist for four sessions a week for the period of July 17, 2013 through June 20, 2014 for a homebound student (State ID #8370569747). The fee for this service will be \$75 per hour.

38. AUTHORIZATION TO CREATE A SELF CONTAINED SPECIAL EDUCATION CLASS FOR CHILDREN WITH AUTISM AT THE HIGH SCHOOL

I recommend the Board authorize the creation of a self contained special education class for children with autism at the High School, ages 14 – 18.

39. PLACEMENT/TERMINATION OF STUDENTS ON HOME INSTRUCTION

I recommend the Board approve/ratify the placement/termination of home instruction for the students listed on (**APPENDIX K**).

40. PLACEMENT OF ATYPICAL STUDENTS OUT OF DISTRICT AND TRANSPORTATION NEEDS FOR THE 2013-2014 SCHOOL YEAR

I recommend the Board approve the placement of, and provide transportation for the 2013-2014 school year for the students listed on (**APPENDIX L**).

41. PLACEMENT OF OUT OF DISTRICT 2013 EXTENDED SCHOOL YEAR PROGRAMS AND TRANSPORTATION NEEDS

I recommend the Board approve the placement of, and provide transportation for the 2013 Out of District Extended School Year programs as follows:

**COASTAL LEARNING CENTER/SOUTH
HOWELL, NEW JERSEY**

Tuition: \$5,621.22/Student
Effective Dates: 7/15 – 8/13/13

ID #7480748965, classified as Eligible for Special Education and Related Services.

NOTE: Student was court ordered to attend the Extended School Year program.
ID #6463408032, non-classified student.

NOTE: A recommendation by the Student Services Program Supervisor at Long Branch High School.

H. STUDENT ACTION (continued)

42. APPROVAL OF CONTRACTS FOR EDUCATIONAL SERVICES PROVIDED BY THE NEW JERSEY COMMISSION FOR THE BLIND AND VISUALLY IMPAIRED

I recommend the Board approve the contracts by the New Jersey Commission for the Blind and Visually Impaired to provide educational services for the following students. The services are based upon student assessment, functional vision, educational needs and skill development. The agreements shall be in effect from September 1, 2013 – June 30, 2014. The Commission agrees to provide services as follows:

Level of Service: 1	ID# 3598611423	\$ 1,750.00
Level of Service: 1	ID #9207115220	\$ 1,750.00
Level of Service: 1	ID #8370569747	\$ 1,750.00
Level of Service: 1	ID #8936060877	\$ 1,750.00
Level of Service: 1	ID #4318293204	\$ 1,750.00
Level of Service: 3	ID #2388342681	\$11,750.00

43. CORRECTIONS/REVISIONS TO MINUTES

I recommend the Board approve the following corrections/revisions to minutes indicated:

June 19, 2013

AUTHORIZATION TO FILE THE FY 2014 NCLB ACT GRANT APPLICATION

I recommend the Board authorize the filling of the FY 2014 No Child Left Behind Act Grant Application as follows: TITLE II Part A - \$377,258.00 - (PD. Class Reduction). This should have read \$377,030.00

TRANSFERS FOR THE 2013-2014 SCHOOL YEAR

Transfer of MICHELE VELAZQUEZ, Instructional Assistant and transfer of CHRISTINE LICHTENAU, Special Education teacher, read: from Joseph M. Ferraina Early Childhood Learning Center. This should have read: from Lenna W. Conrow School.

Transfer of Catherine Barone from Audrey W. Clark School to Joseph M. Ferraina Early Childhood Learning Center. This transfer should not have been included.

I. OPPORTUNITY TO ADDRESS THE BOARD ON NON-AGENDA ITEMS

No one addressed the Board.

DISCUSSION

1. Church Street School

Mr. Salvatore discussed with the Board his conference call that took place today with Chubby Woolley and Carl Turner regarding district properties that the Board would like to sell, starting with the Church Street School.

Mr. Salvatore – The concern is that since the properties are zoned for single family dwellings our 2 potential buyers would need to change the zoning in order to receive approval for their projects. This may be difficult to accomplish. It was also suggested that we contact Tyrone Garrett which we had done several years ago to see if there is renewed interest in possibly doing something with him on the Church Street School property. Since the zoning laws would not be applicable to another governmental agency, we also suggested the possibility of bundling the properties together and also reaching out to Monmouth University to see what interest they may have with respect to West End.

Mr. Zambrano commented on the changes that are going to take place in the City near or around the Chelsea Avenue property.

2. Community Forum for facilities update

Mr. Salvatore – I would like to put together a Community Forum to discuss the re-districting that will take place next school year. This will be a perfect opportunity to bring the City officials to an advertised informal meeting to discuss our plans. I would like to try to do this some time August.

3. Natural Helpers

Mr. Salvatore – Natural Helpers is a group that helps children who live in homes where substance abuse takes place. They give the children the opportunity to learn how to eat better and work through their issues.

4. Television Station

Mr. Zambrano – When will the television station be updated?

Mr. Salvatore – The High School graduation has been edited and is ready for our station. It should be up and running sometime this week. They are currently working on the Middle School graduation.

5. Testing of Athletes

Mr. Dangler – Is there any way we can drug test athletes prior to the commencement of the season?

Mr. Salvatore – We do have a random drug testing policy. I will look into what it would take to implement this type of program.

Mrs. Beams – If an athlete did test positive there would be consequences and the student would not be able to participate.

Mr. Dangler – I feel it is a growing concern.

Mrs. Beams concurred.

Mr. Parnell – Are we considering a policy change? Would it also include band students, drama, etc?

Mr. Salvatore – I will look into it.

Mr. Menkin asked for an explanation about what took place in Toms River this week with one of our students.

Mr. Salvatore – Apparently a 16 year old student who is an out of district placement for us had shown up at the stadium showing a pistol that he had in his possession. There were other students around him at the time that may not have had anything to do with this student. Word got out about the weapon and the police arrested not only the 16 year old whose name is being withheld due to his age, but other students that were with him.

Mr. Menkin – I am concerned about how we protect our students in our stadium.

Mr. Salvatore – We have to be very vigilant. Even having a metal detector may not guarantee success because students can throw a weapon over the fence, come through the metal detectors and retrieve the weapon later on.

6. Grades 3 – 5 Platooning

Mr. Salvatore explained the concept of platooning.

Mr. Salvatore – Currently at the elementary level teachers are responsible for 37 to 39 lesson plans each week which is very cumbersome. With the platooning approach, teachers can pair up and reduce the load by taking additional students during certain lessons and turning those students over to another teacher for the remaining lessons. We are going to be monitoring this process to see if it yields the proper results.

Motion was made by Mr. Menkin, seconded by Mr. Parnell and carried by roll call vote that the Board approve the following item (44).

Ayes (8), Nays (0), Absent (1) Mr. Grant

44. **RESOLUTION FOR CLOSED EXECUTIVE SESSION – 9:35 P.M.**

RESOLUTION

WHEREAS, the Open Public Meetings Act (Chapter 231, P.L. 1975) allows for the exclusion from discussion at the public portion of a meeting of certain matters which might endanger the public interest or risk the deprivation of individual rights, and

44. **RESOLUTION FOR CLOSED EXECUTIVE SESSION – 9:35 P.M. (continued)**

WHEREAS, pursuant to N.J.S.A. 10:4-12(b)(4), the Long Branch Board of Education may exclude the public from that portion of a meeting wherein the Board of Education desires to discuss any matter involving any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiations of the terms and conditions thereof with employees or representatives of employees of the public body; and

WHEREAS, the Long Branch Board of Education wishes to discuss matters falling within the attorney/client privilege concerning **negotiations** with the resulting action being made public when a proper conclusion has been reached; and there is no longer a need for confidentiality;

NOW, THEREFORE, BE IT RESOLVED, the Long Branch Board of Education will hold a closed executive session immediately in the Board Conference Room, 540 Broadway, Long Branch, New Jersey. It is anticipated that the closed session will not last longer than 30 minutes. Action may be taken in the public portion of the meeting upon adjournment of this Executive Session.

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

Ayes: 8
Nays: 0
Absent: 1 (Mrs. George)
Date: July 23, 2013

The Board returned to open session at 9:51 P.M.

A. **ROLL CALL**

Mrs. Beams - President	Mrs. Perez - absent	Mr. Dangler
Mr. Parnell - Vice President	Mr. Grant	Mr. Zambrano - absent
Mrs. George - absent	Mrs. Critelli - absent	Mr. Menkin

J. **ADJOURNMENT – 9:51 P.M.**

There being no further discussion, motion was made by Mr. Menkin, seconded by Mr. Parnell and carried by roll call vote that the Board adjourn the meeting at 9:51 P.M.

Ayes (5), Nays (0), Absent (4) Mrs. George, Mrs. Perez, Mrs. Critelli and Mr. Zambrano

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary